



കേരള സാഹിത്യ അക്കാദമി

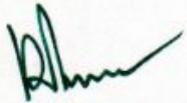
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കാട്ടേഷൻ

കേരള സാഹിത്യ അക്കാദമിക്കുവേണ്ടി അത്യാധുനിക ഐ ടി നെറ്റ് വർക്ക് ഇൻഫ്രാസ്ട്രക്ചർ നടപ്പിലാക്കുന്നതിനുവേണ്ടി പ്രൊപ്പോസലുകൾ ക്ഷണിക്കുന്നു

തൃശ്ശൂർ: കേരള സാഹിത്യ അക്കാദമിക്ക് അത്യാധുനിക ഐ ടി നെറ്റ് വർക്ക് ഇൻഫ്രാസ്ട്രക്ചർ നടപ്പിലാക്കുന്നതിനുവേണ്ടി ഈ മേഖലയിൽ വൈദഗ്ദ്ധ്യമുള്ള കമ്പനികളിൽനിന്ന് പ്രൊപ്പോസലുകൾ ക്ഷണിക്കുന്നു. പ്രവൃത്തിപരിചയവും വിശദമായ പ്രൊഫൈലും അടങ്ങുന്ന പ്രൊപ്പോസലുകൾ 2021 മാർച്ച് 15-നു മുൻപ് ലഭിക്കുന്ന വിധം സെക്രട്ടറി, കേരള സാഹിത്യ അക്കാദമി, പാലസ് റോഡ്, തൃശ്ശൂർ-20 എന്ന വിലാസത്തിലോ keralasahityaakademi@gmail.com എന്ന വിലാസത്തിലോ അയയ്ക്കുക. പ്രൊപ്പോസൽ സംബന്ധിച്ച കൂടുതൽ വിവരങ്ങൾ www.keralasahityaakademi.org എന്ന വെബ്സൈറ്റിൽ പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്.

തൃശ്ശൂർ
27.02.2021


ഡോ.കെ.പി. മോഹനൻ
സെക്രട്ടറി

- 1) സാഹിത്യ അക്കാദമി നോട്ടീസ് ബോർഡ്
- 2) സാഹിത്യ അക്കാദമി ഷോറൂം നോട്ടീസ് ബോർഡ്
- 3) ലൈബ്രറി നോട്ടീസ് ബോർഡ്
- 4) അപ്പൻ തമ്പുരാൻ ലൈബ്രറി നോട്ടീസ് ബോർഡ്

Kerala Sahithya Akademi

Request for Proposal

Implementation of state of the art IT Network Infrastructure

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1. Invitation

Kerala Sahithya Akademi invites quotations from suitable vendors for the implementation of a state of the art IT Network Infrastructure in the Akademi.

2. Background

Kerala Sahithya Akademi - the premier literary institution in Kerala under the Department of Culture, Kerala State is in the path of digital transformation. The institution is looking at utilising prowess of information technology to expand its delivery network to the global literary community, improve the productivity of its activities and ensuring accountability in its operations. This naturally demands a state of the art IT Network Infrastructure which is robust and secure.

The Akademi is presently functioning in two campuses at Thrissur district, the main campus in the heart of the city over - acres and the Appan Thampuran Museum at Ayyanthole. There are many buildings within these campuses.

The functioning Departments are

1. Library
2. Publication
3. Sales
4. Periodicals
5. Programme
6. Accounts
7. Administration

At present the use of IT infrastructure is scattered across the departments and confined to use of application packages for specific technical activities like DTP, Photoshop, Design etc and Office packages in standalone desktop computers. The Sales Department runs a Sales outlet which uses Point of Sales software for billing and inventory.

The objective of the proposed project is

1. To open up the delivery channels of the Akademi to a global diaspora and provide them access to the vast digital resources of the Akademi - text, image, audio and video - over a secured IT infrastructure
2. To put in place an integrated IT network for all departments with centralised and secure data storage systems and sharing of utilities like printers, scanners etc.

3. Scope of work

- Undertake a study of the hardware and network infrastructure presently operating in the Akademi
- Identify the lacunae in the present system vis-a-vis data security, data archiving, data accessibility, network redundancy, hardware redundancy, software redundancy and pooled sharing of resources.
- Design a new IT Infrastructure Network
- Recommendations and specifications towards upgrading and purchase of hardware and software for various uses in the Departments
- Certifying the new hardware purchases for specification compliance
- Implementation of the newly designed IT Network Infrastructure
- Existing data in various systems - backup and transfer to the new set up ensuring no data loss
- Training to staff in new system of operation
- Detailed Scope of Work & Deliverables
- The Detailed Scope of Work and the specific Deliverables shall be defined by the vendor in the quotation. This detailing would be the basis of evaluation of the technical competency of the vendor.

4. Other conditions

1. The quotation shall include all costs deemed necessary to cover all contingencies essential to the installation of the specified system. Total cost for installation materials, labour, project management and other miscellaneous items must be listed separately.
2. A complete material list, including description, manufacturer, part number, quantity, unit price and total price shall be included. The reasoning for the suggestion of a particular make would be appreciated.
3. The vendor shall specify the experience in similar projects with a list of projects implemented. The experience of the vendor will have due consideration in the selection of the vendor.
4. Vendor shall supply the names and addresses of all service organizations that will provide support and maintenance on all products proposed herein. If appropriate, vendors shall also specify the maximum time to elapse between the time a service call is made and the time a service representative arrives on site.
5. The quote shall specify the free warranty support period and the support rates in the post warranty period.
6. The quotation shall contain the time schedule for implementation of the project.
7. The quotation shall contain the suggested payment schedule and other payment terms if any.
8. Use of Free and Open Source Software Technologies and applications preferred.

5. Work Methodology

1. The vendor shall visit Akademi as and when necessary to collect requirements and specifications and content.
2. There will be periodic meetings with the Akademi authorities to evaluate the progress of work.
3. The vendor shall make a design presentation of the system and seek approval from the Akademi before commencing the purchases and installation.

6. Call for quotation - Terms & Conditions

1. Quotations are invited for implementation of IT network infrastructure as per above specifications.
2. The last date for submission is March 15th, 2021.
3. All quotes are requested to be sent to the email: keralasahityaakademi@gmail.com
4. The rates quoted by the firm should be valid for 3 months from the last date of submission.
5. The final acceptance of the quotations rests with the Akademi which is not bound to accept the lowest rate of quotation received without assigning any reason thereof.